

Dear

I am requesting your approval to attend the 2017 Biennial NWA WIC Technology, Program Integrity, and Vendor Management Education & Networking Conference and Exhibits, September 25-28 in Memphis, TN.

This conference will give me unparalleled opportunities to learn from the latest research and practice, conduct hands-on assessments of the latest tools and services, network with industry experts and colleagues, and expand my professional horizons. I will be able to choose from over 30 of educational sessions. Top thought leaders will discuss industry trends, emerging issues and proven methods.

I am seeking your support for the registration fee, and travel and lodging expenses during the conference. A detailed cost breakdown is included below.

The full price conference fee is , but can be reduced **\$25** by registering before the early bird deadline.

Here is the breakdown of conference costs:

Roundtrip Airfare:

Transportation:

Hotel:

Meals:

Conference Fee:

The total costs associated with attending this conference are: .

The 2017 Biennial NWA WIC Technology, Program Integrity, and Vendor Management Education & Networking Conference and Exhibits is a terrific value. Registration fees are considerably lower than those for most meetings of this size and caliber.

I am confident that by attending this event, I will provide added value to our organization. I look forward to bringing key takeaways back to implement and share with our organization to strengthen our work.

Please let me know if you would like additional information, or check NWA's website at <http://www.nwica.org> for details about this professional organization and its activities.

Sincerely,